



© PCM Courseware, LLC.
6960 N. Ardara Ave., Glendale, WI 53209
Phone 800-605-4985
<http://www.pcmcourseware.com>

COPYRIGHT NOTICE AND LICENSE AGREEMENT

© PCM Courseware, LLC. 2003

ALL RIGHTS RESERVED. This material is copyrighted and all rights are reserved by PCM Courseware, LLC. When you purchase this product, you are entitled unlimited use of purchased product in perpetuity.

This product may be used by instructors only at a single site unless licenses were purchased for more than one site. However, instructors at a site may teach using the courseware at several locations; that is to say, instructors based out of a licensed physical location may travel and teach using the courseware at others locations. The number of sites eligible for use of the course materials will equal the number of site licenses purchased. You may copy and distribute the manual files, lesson files and lab files only within the confines of the specific site(s) of the license agreement. You may not under any circumstances, distribute, rent, sell or lease the manual, its documentation, the training files, or any copies thereof, to third parties. If the purchaser has more than one physical training location and wishes to use the courseware at these locations (branches in different cities, for example), then a licensed must be purchased for each additional location that contains instructors.

Courseware may be customized and modified as the purchaser sees fit as long as the copyright information is clearly displayed on the Copyright Notice and License Agreement page. The purchaser may add their own name and logo to the printed manuals.

This courseware license may not be transferred, assigned, given, rented, leased or resold to any third party in any form.

Only printed copies of the courseware may be made available to students. Under no circumstances may the source Microsoft Word courseware files be made available on a network or the Internet that is accessible by the general public.

It is the responsibility of the Purchaser to print out copies of the courseware. PCM Courseware, LLC will in no way be held responsible for inadequate printing facilities at the Purchaser's site, resulting in the inability to print out the courseware. In such cases that the original source courseware files or training files are corrupted, PCM Courseware, LLC will replace any corrupted training files.

Passwords necessary to access the courseware or download courseware from the PCM Courseware, LLC Web site must not be disclosed to any third party in any form.

The purchaser may not make available any courseware to those who have not attended a training class at the purchaser's licensed site. **Under no circumstances may printed or electronic copies of our courseware be resold.** If purchaser wishes to recoup their costs for copying the manuals, they may increase the price of the course to include manual copying costs. However, students may not be individually charged for the printed manuals. Manuals may not be placed for sale in any public location such as a bookstore or any other retail establishment.

Any student who has attended a training class in which PCM Courseware training materials were used may keep one copy of the printed training manual and any accompanying exercise and lab files for personal use only. PCM Courseware, LLC. reserves the right to revise this manual and its files and make changes from time to time in their content without notice.

This license entitles the purchaser of the Entire Courseware Library to receive any new courseware or any updates to existing courseware produced within one (1) year of the purchase date via the PCM Courseware, LLC Web site. PCM Courseware, LLC will not be held responsible for an inadequate Internet Connection at the purchaser's location resulting in an inability of download any new courseware.

The purchaser's remedy for problems or inconveniences encountered from the use of the training manual or its related training files shall be limited to the refund of the price paid for this courseware. PCM Courseware, LLC. shall not be liable to the purchaser or any other person with respect to any liability, loss or damage caused, directly or indirectly, by use of this courseware or the related training files. Please inform PCM Courseware, LLC of any errors or omissions in any of the courseware materials.

While every genuine effort has been made to ensure the accuracy of the material, PCM Courseware, LLC. makes no warranty, express or implied, with respect to the correctness, reliability and freedom from error of the manual or the related training files. Data used in this manual and its training files are fictitious. Any reference to actual persons or companies is entirely coincidental.